OBSERVE PROBLEM BEHAVIOUR

MINOR

CONFERENCE WITH STUDENT

USE CLASSROOM OR PLAYGROUND ACTIONS

IS IT A MINOR OR MAJOR BEHAVIOUR PROBLEM?

FILL OUT OFFICE REFERRAL FORM

IS THERE A PATTERN OF CONTINUED MINOR OFFENCES? IF YES, FOLLOW PROCEDURES FOR MAJOR

MINOR

• LANGUAGE
• DEFIANCE
• ROUGH PLAY
• DISRUPTION
• LYING
• DRESS CODE VIOLATION
• DISTRACTING OTHERS
• UNSPORTSMANLIKE BEHAVIOUR

MAJOR

• ABUSIVE
• FIGHTING
• HARRASSMENT
• DELIBERATE DEFIANCE
• PROPERTY MISUSE
• PROPERTY DAMAGE
• THEFT
• BULLYING

CLASS TEACHER AND OR ADMINISTRATOR in consultation with class teacher DETERMINES NEXT ACTION FOR STUDENT

ADMINISTRATOR FOLLOWS THROUGH ON ACTIONS DECIDED

IF NECESSARY ADMINISTRATOR INFORMS PARENTS

ADMINISTRATOR LEAVES REFERRAL FORM IN OFFICE TO BE ENTERED INTO DATA BASE